



Dakota School of Banking

2010 First-Year Information and Application

“Meeting Tomorrow’s Challenges Today”



Jamestown College
Jamestown ND
June 20-25, 2010



NORTH DAKOTA
BANKERS
ASSOCIATION

*Sponsored by North Dakota
Bankers Association*



*Endorsed by South Dakota
Bankers Association*

Dakota School of Banking

General Information

Dates & Location

The Dakota School of Banking will be held June 20-25, 2010, on the campus of Jamestown College in Jamestown, ND. Jamestown is located at the intersection of I-94 and Highway 281, midway between Bismarck and Fargo.

Classes will be held in the Unruh and Sheldon Center for Business and Computer Science. This \$4.5 million facility features state-of-the-art classrooms and computer labs.

Purpose & Philosophy

Competing in today's rapidly changing financial services industry is demanding and challenging for institutions of all sizes. Banks that invest in training their employees are one step ahead of the competition.

The Dakota School of Banking, sponsored by the North Dakota Bankers Association and endorsed by the South Dakota Bankers Association, helps banks meet the challenge by providing a focused education of the banking industry. Students enroll for two years, attending one week each summer. They develop a thorough understanding of banking, focusing on critical banking functions, their interrelationships, and the determinants of profitability. In addition, they develop strong analytical skills and learn current management techniques.

The first-year session at the Dakota School of Banking provides students with a general overview of the banking industry and banking departments. The second-year session builds on this general banking knowledge and adds a computerized bank management simulation.

Who Should Attend

Applicants are generally first- or mid-level managers seeking advancement within their bank or career. All attendees benefit from exposure to the banking industry and the individual components that make up a bank.

Housing & Attire

Students are housed on the Jamestown College campus. All rooms are suites, where each individual has his or her own bedroom and shares a bathroom with one other individual. (Please note any roommate preference on the application.) A limited number of private rooms are available for an additional \$100.

While attending the school, please feel free to wear casual, comfortable attire. Classrooms can be chilly, so students should bring a light sweater or jacket for their comfort.

If you have any questions, please contact NDBA's Dorothy Lick at 701-223-5303.

Admission to First-Year Program

1. Applicant must be an employee of a bank, bank holding company or savings bank; an employee of an NDBA or SDBA associate member; or a bank regulator.
2. Applicant must have the recommendation of the bank's CEO or President or an officer (a signature line is provided on the application form for this purpose).
3. Applicant must have:
 - a college degree plus two years banking experience or a high school diploma plus five years banking experience
 - completed college or AIB classes in Principles of Banking, Money & Banking or Accounting. (*These courses are available online. Call your state banking association for more information.*)

Applicants who do not meet the requirements listed in #3 above must submit a letter from their nominating officer detailing the experience being substituted for these requirements.

Registration Fees & Application

Prospective students should complete the attached application and return it to NDBA with the full registration fee. Deadline is **Friday, April 9, 2010.**

North Dakota Bankers Association
Attn: DSB Registrar
PO Box 1438
Bismarck ND 58502-1438

Note: To foster student participation and group interaction, class enrollment is limited to 35 students per class.

First-Year Pricing Information

Member	\$1,145
Nonmember	\$1,545

Add \$100 for a single private room.

Registration fee includes tuition, lodging, meals, instruction, and materials.

Any applicant withdrawing 30 days or more before the school begins will receive a full refund minus an application fee of \$50. If the applicant withdraws fewer than 30 days before the school begins, a \$200 non-refundable fee will be retained.

Scholarship

One \$450 scholarship will be awarded to a first-year student from a member bank. More information can be found at www.ndba.com/education/dsb.asp.

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Dakota School of Banking

About the School

Curriculum

The Dakota School of Banking offers a blend of classroom lecture, discussion and group activities. Students receive a well-rounded banking education that builds on fundamental skills and keeps them on top of emerging trends and issues.

With an increased understanding and appreciation of all bank functions, students are able to contribute more effectively to the bank's bottom line.

First-Year Topics Include:

- Macroeconomics
- Bank Financial Analysis I
- Lending
- Technology
- Operations
- Marketing and Sales
- Human Resource Management
- Trust Services
- Banking Law

Second-Year Topics Include:

- Asset/Liability Management
- Bank Financial Analysis II
- Strategic Planning
- Investments
- BankExec Computer Simulation
- Management and Leadership
- Bank Reports and Exams

Intersession Projects

Between the first and second year, students are required to complete two intersession projects, a financial analysis of their bank plus a project paper on a topic of their choosing. Students are also required to attend a financial literacy training session and complete two financial education presentations to schools or civic groups.

Through these assignments, students increase their familiarity with their banks and utilize knowledge gained from their first-year session to prepare for the second year.

Evening Events

School begins with an opening dinner on Sunday night. There will be one evening class session during the week and there is an all-school picnic on Thursday night.

At the Dakota School of Banking, you will:

- Start to understand how all departments of the bank contribute to the bank's bottom line.
- Learn from the experts – bankers, attorneys, college professors and consultants.



- Enjoy a comfortable, stimulating learning environment.
- Expand your skills and knowledge beyond on-the-job training as preparation for additional responsibilities.
- Exchange ideas and share successes with a network of peers you can call on throughout your career.

Take this opportunity to lead your bank into a new era in the banking industry!

Dakota School of Banking Advisory Board

School Administrator

Dorothy Lick, North Dakota Bankers Association, Bismarck ND

School Director

Brent Bogar, American State Bank & Trust, Williston ND

Members

Rick Beall, Peoples State Bank, Minot ND

Tom Capouch, The First and Farmers Bank, Portland ND

Kerry Clark, First Western Bank & Trust, Minot ND

Deborah Gates, South Dakota Bankers Association

Lori Harris, Garrison State Bank & Trust, Garrison ND

Pete Hoistad, Brady Martz & Associates, Grand Forks ND

Lois Joseph, Dacotah Bank, Aberdeen SD

Lynn Paulson, Choice Financial Group, Grafton ND

Greg Schwab, Northland Financial, Steele ND

Tim Siegle, United Valley Bank, Cavalier ND

Jill Staffne, State Bank & Trust, Fargo ND

Tom Stennes, Harwood State Bank, Harwood ND

Chuck Stroup, Union State Bank, Hazen ND

This institution does not discriminate with regard to race, creed, color, sex, national origin or age.



Dakota School of Banking

First-Year Application for Admission

June 20-25, 2010 Session

Jamestown College, Jamestown ND

MAIL TO:
 ND Bankers Association
 Attn: DSB Registrar
 PO Box 1438
 Bismarck ND 58502

FAX TO:
 701.258.0218

PERSONAL INFORMATION

Mr. Ms. Name _____ Suffix (Jr./Sr.) _____
 Bank Name _____ Title _____
 Office Mailing Address _____
 Office City, State, Zip _____
 Work E-mail _____ Office Phone _____
 Personal E-Mail _____ Office Fax _____
 Home Mailing Address _____ Home Phone _____
 Home City, State, Zip _____ Mobile Phone (if avail.) _____
 Age Range 20-29 30-39 40-49 50+ Nickname (for name tag) _____
 Emergency contact _____ Emergency phone _____
 Roommate preference _____

Please indicate any special accommodations such as handicap accessibility or dietary needs:

EDUCATIONAL BACKGROUND AND BANK/ORGANIZATION INFORMATION

Educational Background

- High School
- Some College
- Associate Degree
- Bachelors Degree
- Masters Degree
- Law Degree

Experience

- 0-2 years
- 3-5 years
- 6-10 years
- 11-15 years
- 16-19 years
- 20+ years

Bank Asset Size

- up to \$50 MM
- \$51-100 MM
- \$101-250 MM
- \$251-500 MM
- \$501-999 MM
- Over \$1 B

AIB or College Courses Completed

- Economics
- Money and Banking
- Principles of Banking
- Accounting
- Other _____

1. Send a current job description with your application.
2. List other banking positions previously held and length of positions.
3. List any other financial experience and/or other banking schools attended.

FEES AND REFUND POLICY

Completed applications will be reviewed and admission decisions will be made within two weeks of receipt of application. You will be notified by mail of your acceptance decision.

Application and payment are due by April 9, 2010.

Registration Fees:

- Member\$1,145
- Nonmember\$1,545
- Single room add \$100

TOTAL DUE

APPLICATION APPROVAL

The submission of this application has been approved by the bank. (To be signed by the president or other authorized bank executive.)

Nominating Officer Name _____ Title _____
 Nominating Officer E-mail _____ Phone _____
 Nominating Officer Signature _____ Date _____

APPLICANT AGREEMENT

In applying for admission to this school, I understand that I will be expected to attend all classes, to prepare assigned work and to abide in all respects to the standards established by the School. I understand that the School Advisory Board reserves the right to expel any student whose conduct is unprofessional while attending the School. I also understand that my signature allows Dakota School of Banking to release my completion status to my employer.

Applicant Signature _____ Date _____

Questions? Call Dorothy Lick, NDBA's SVP of Education, at 701.223.5303.